



Part-time Lower School Assistant

Founded in 1967, Gaston Day School is a nonsectarian, college-preparatory school for grades Preschool through 12 with approximately 500 students and 65 full and part-time faculty and staff. Gaston Day seeks to hire administrators, teachers, and staff committed to a school environment that is academically challenging, honors excellence in teaching and learning, respects differences, and expects honesty.

Start Date: October 2025

Hours: 7:30 am-12:30 pm

Key Responsibilities:

- Assist in developing and executing comprehensive lesson plans for science, literature, history, and math, incorporating creative and well-rounded instructional strategies.
- Assist in instructing students in alignment with curriculum requirements and objectives, utilizing technology, textbooks, and other instructional materials effectively.
- Cultivate an environment that promotes excellence in learning and values respectful interaction among students.
- Nurture a love of learning, foster academic integrity, and instill a thoughtful work ethic in students.
- Assist in utilizing a variety of instructional techniques and assessments to address diverse learning styles and integrate project-based learning opportunities.
- Actively participate as a team member within the grade level, the Lower School faculty, and the broader school community.
- Implement and model *Responsive Classroom* practices in daily classroom management.
- Demonstrate knowledge of the science of Reading and multi-sensory approaches.

Personal Attributes:

- Enjoy interacting with preadolescents and collaborating with families in their child's academic and character development.
- Exhibit organizational skills, self-motivation, punctuality, and collegiality.
- Demonstrate effective communication and interaction with all school constituencies.
- Show willingness to contribute to the vibrant life of an independent school community.
- Possess patience, nurturing characteristics, and a sense of humor to effectively engage students of this age group.
- Embrace innovation, creativity, and a commitment to ongoing professional growth.

Reporting:

Lower School teachers and assistants at Gaston Day School report to the Head of Lower School.

Experience and Education Requirements:

Experience working with young children in a formal educational setting is required; a degree in education or a related field is preferred. The ideal candidate will bring a wealth of experience and a passion for fostering a dynamic and enriching learning environment for our students.

All interested applicants, please send your resume and cover letter to Julie Dellibovi, Head of Lower School - jdellibovi@gastonday.org.

Gaston Day School has an institutional commitment to the principles of diversity. In that spirit, Gaston Day School does not discriminate in violation of the law on the basis of race, religion, creed, color, gender, sexual orientation, age, physical challenge, national origin, or any other characteristic.