



Gaston Day School is an independent, coeducational day school for 500 students in grades Preschool through 12.

We are looking to secure reliable substitute teachers. Competitive candidates will be flexible, dependable and enjoy working with students of various ages. Applicants should be comfortable using technology (preferably with experience using Apple devices in the classroom).

Gaston Day substitute teachers are responsible for instructing students in daily objectives as prescribed by the absent teacher or department chair. Daily assignments may require instruction from notes or the proctoring of a class while the teacher provides instruction virtually from off campus. Substitute teachers may also supervise students during other school duties such as study halls, recess, or lunch periods. Gaston Day substitute teachers demonstrate a commitment to the well-being of all Gaston Day students and to the best interests of the school as a whole.

Personal attributes:

- Appreciate and enjoy interacting with preadolescents and partnering with families in their student's academic and character development.
- Show evidence of organization, self-motivation, punctuality, and collegiality.
- Show evidence of effective communication and interaction with all constituencies within the school.
- Show evidence of a willingness to contribute to the life of an independent school community.
- Possess the patience, nurturing character attributes, and sense of humor to effectively influence and engage students of this endearing age group.
- Embrace innovation, creativity, and professional growth.

***All applicants must be able to pass a background check before being considered for work.

***All applicants must attend and pass Gaston Day's paid substitute teacher training prior to being called for work.

Reporting:

All substitute teachers will report to the Upper School Administrative Assistant and Attendance Manager.

Contact: To apply, please email a cover letter and resume to jblalock@gastoday.org by November 30, 2020.

Gaston Day School is committed to increasing the racial, ethnic, and religious diversity of our faculty and staff. The School welcomes applicants who would bring additional dimensions to the school's teaching

mission. In accordance with law, Gaston Day School is an equal opportunity employer and hires without discrimination on the basis of race, color, religion, national origin, sex/gender, age, or disability.